# FINANCIAL ASSISTANCE PROGRAMS FOR NOVA SCOTIA MUNICIPALITIES

# 1984 - 85

Nova Scotia
Department of
Municipal Affairs

## INTRODUCTION

This is the sixteenth annual edition of this booklet issued by the Department of Municipal Affairs to provide current information concerning financial assistance available to the municipalities of Nova Scotia.

We are indebted to the staff of the Policy Development and Research Division, who yearly update this booklet, and to the various departments, boards, commissions and other government agencies who have provided information respecting their individual programs. The grant programs reported in this booklet are those that were in effect as of Fall 1984. As all of these programs are subject to change, we suggest that inquiries relating to the various types of assistance should be directed to the department concerned and specifically to the contact person indicated.

We would be pleased to receive any suggestions or comments regarding the contents and usefulness of this publication.

John Mullally
Deputy Minister

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# FINANCIAL ASSISTANCE AVAILABLE

# FROM THE PROVINCE OF NOVA SCOTIA

# DEPARTMENT OF AGRICULTURE AND MARKETING

## WEED CONTROL

Under the provisions of the Weed Control Act, Chapter 336 of the Revised Statutes, 1967, each municipal unit is required to appoint a weed inspector. The inspector's function is to discover and arrange for the destruction of weeds or weed seeds designated noxious under the Act and Regulations.

The Department of Agriculture and Marketing pays one-half of the salary and expenses of municipal weed inspectors. There is also provision made for financial assistance in the control and maintenance of control of a number of noxious weeds.

For More Information Contact:

Mr. G. D. Palfrey
Chief Inspector - Weed Control
Department of Agriculture and Marketing
P.O. Box 550
Truro, Nova Scotia B2N 5E3

PHONE: 895-1571 Local 171

## DEPARTMENT OF THE ATTORNEY GENERAL

### 1. ADMINISTRATION OF JUSTICE

In Halifax, the Province makes a contribution to the Court House Commission at the rate of one-third of operating costs for facilities used by the whole Province, such as the Supreme Court, Appeal Division.

### 2. CORRECTIONS

Section 26A(1) of the Court and Penal Institutions Act provides:

Where a municipality or two or more municipalities undertake to erect, alter or remodel a common jail and the Governor in Council approves of the location and the plans and specifications for all the work in connection with the said erection, alteration or remodelling, the Governor in Council may contribute such sum to the capital cost of the erection, alteration or remodelling of the common jail as may be determined by the Governor in Council.

For More Information Contact:

Mr. R. A. MacDonald
Executive Director, Programs & Administration
Department of the Attorney General
P.O. Box 7
Halifax, Nova Scotia
B3J 2L6

PHONE: 424-4025

## DEPARTMENT OF CULTURE, RECREATION AND FITNESS

### 1. RECREATION FACILITY DEVELOPMENT PROGRAM

The Department may contribute a grant to assist in the capital costs of public recreation facilities. This grant is also available to community groups or organizations, but as a matter of practice the Department prefers to see all applications for capital grants under this program channelled through the municipal unit.

### 2. LITTLE RED SCHOOL HOUSE GRANT

The Department may pay a grant of up to $2,000 to any municipal unit or community organization for the purpose of assisting in the costs of renovating existing small buildings such as abandoned or little used school houses and community halls.

### 3. PLANNING ASSISTANCE PROGRAMS

The Department may provide a grant of up to $2,000.00 or 50% of cost, whichever is the less, towards the cost of facility studies and investigations such as feasibility studies if other government sources of funding are not available.

### 4. PROVINCIAL-MUNICIPAL GRANTS PROGRAM

(a) BASIC RECREATION PROGRAM GRANT

A grant is paid to assist municipalities with the cost of developing or maintaining recreational services for Nova Scotians. The grant is equal to $3,000 plus an additional per capita allotment if population exceeds 3,000, as follows:

| | |
|---|---|
| Population 3,000 to 5,999 | 50 cents per capita |
| Population 6,000 to 14,999 | 25 cents per capita |
| Population 15,000 and over | 10 cents per capita |

(b) LEADERSHIP GRANT

A leadership grant is available to municipal units that employ a full-time recreation administrator. Depending upon their qualifications, the Department will share half, up to a maximum contribution of $10,000, of the salary and related costs of an employee whose responsibility is in the administration, supervision and coordination of community recreation for each municipal unit. A grant is available to assist with the salary of a second full-time professional involved in the development, promotion and implementation of recreation programs at the municipal level. 50% of the salary and expenses, up to a maximum of $5,000.00, is available to municipalities that qualify. Municipalities already receiving cost-sharing for basic programming and have a full-time director are eligible.

(c) COMMUNITY RECREATION INTERNSHIP PROGRAM

The intent of the program is to provide students enrolled at post-secondary educational institutions, in recreation or related fields, with an opportunity to obtain practical experience in recreation programming and administration. The program is also designed to assist municipalities to expand existing or develop new recreation program services. Only municipalities employing full-time recreation administrators are eligible. The Department will pay half of each intern's salary up to a maximum contribution of $90 per week for all or part of a 16-week period (January 1 to December 31).

5. **OTHER ASSISTANCE**

Through the services of the main office of the department on the 8th Floor, 5151 Terminal Rd., Post Office Box 864, Halifax, and as well, through the six regional offices, municipalities can take advantage of special consultant services, specialists' advice, and assistance for workshops in the sport, cultural, outdoor and community recreation areas. Fitness related requests should be directed to the appropriate regional office. Requests for services in the sport or cultural area should be directed to the Minister of Culture, Recreation and Fitness.

DEPARTMENT OF CULTURE, RECREATION & FITNESS
REGIONAL REPRESENTATIVES

Mr. Frank McNamara
Regional Representative
Provincial Building
Prince Street
Sydney, Nova Scotia
B1P 5L1
PHONE: 564-8184

Mr. Jim Coady
Regional Assistant
Provincial Building
MacSween Street
Port Hawkesbury, Nova Scotia
B0E 2V0
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Mr. Nelson Ellsworth
Regional Representative
45 Alderney Drive, Suite 813
Dartmouth, Nova Scotia
B2Y 2N6
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Mr. Duff Montgomerie
Regional Representative
515 Prince Street
Truro, Nova Scotia
B2N 1E8
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Post Office Box 470
Bridgewater, Nova Scotia
B4V 2X6
PHONE: 543-5000

Mr. Bill Spurr
Regional Representative
Post Office Box 2140
Windsor, Nova Scotia
B0N 2T0
PHONE: 798-4616

## DEPARTMENT OF DEVELOPMENT

### JOINT FEDERAL-PROVINCIAL PROGRAMS

The Nova Scotia Department of Development participates on behalf of the Province of Nova Scotia in several joint federal-provincial programs, by way of agreement, with the federal Department of Regional Industrial Expansion (DRIE).

Assistance may be available to municipalities when community infrastructure is considered to be essential to the viability of a development opportunity. Only projects creating permanent employment and income opportunities can be considered.

Eighteen subsidiary agreements were negotiated under the auspices of the ten-year General Development Agreement, which expired on March 31st, 1984.

Four Subsidiary Agreements have been signed under the new Economic and Regional Development agreement (ERDA) signed on June 11, 1984.

For More Information Contact:

Mr. Brian Gallivan, Director
Nova Scotia Department of Development
P.O. Box 519
Halifax, Nova Scotia
B3J 2R7

PHONE: 424-4514

**SEE ALSO THE DEPARTMENT OF REGIONAL INDUSTRIAL EXPANSION (DRIE).**

## DEPARTMENT OF EDUCATION

### ASSISTANCE TO SCHOOL BOARDS

1. GLOBAL FUNDING

The Province pays to school boards grants determined on an average weighted per student basis for Global Funding and on a per student basis for Special Programs.

Global Funding consists of three types:

(1) General Formula - provincial assistance is provided by multiplying an annually calculated funding rate by an average number of weighted student units, and deducting a calculated municipal contribution.

(2) Property Service - assistance calculated on a rate per square foot plus a rate per student.

(3) Public Transportation - assistance calculated for each of four components:

(-) basic transportation grant calculated by multiplying a given rate by the board's number of "weighted eligible students" multiplied in turn by a density distribution factor;

(b) auxiliary transportation grant calculated by multiplying a given rate by average enrollment;

(c) capital replacement grant calculated by multiplying a given rate by the number of eligible elementary and secondary students;

(d) debt service grant is a transitional measure to assist boards with debt which was acquired before the new funding system was introduced; calculated as principal and interest payments on debt outstanding as of September 1, 1982 less 25% of capital replacement grant calculated in (c) above.

The method of calculating student units is:

(a) the average number of students of the two immediate preceding years taken as at September 30th, or the most recent enrolment, whichever is higher.

(b) times the weighting factors: P - 6 = 1
7 - 12 = 1.2
Vocational = 2.5

## 2. NON-GLOBAL FUNDING

Non-Global Funds consist of five special programs:
(1) Special Education
(2) Adult Education
(3) Driver Education
(4) Summer School
(5) Board of Pupils

Provincial assistance is provided on a per student basis at pre-determined rates using the average number of students of the two immediate preceding years taken as at September 30th or the most recent enrolment, whichever is higher, except for (5) Board of Pupils. The rate for board is $30 per week per student boarded.

Rates for all formulae are recommended annually by the Formula Review Committee to the Minister of Education. Final decisions on funding rates are made by Cabinet.

Unspent Global Funds can be retained by district school boards. Unspent Non-Global Funds are re-collected by the Department after school board audits have been completed.

## 3. CAPITAL

The Province has assumed the entire financial responsibility for all approved capital expenditures on new school construction, major capital equipment and furniture, and, as well, all approved existing capital debt.

The Province provides assistance for capital equipment, minor repair and renovations to district school boards calculated at a given percentage of the amount generated by the general formula calculated for each district board.

Major Capital Projects

(1) (a) School construction.

(b) Involve capital expenditures of more than $200,000 which have been requested by district school boards, recommended by the Minister of Education, and are approved by the Executive Council.

(2) Projects involving an expenditure of more than $200,000 and which project must be undertaken from the 1½% allocation and have received approvals from the Minister of Education, Department of Government Services, and other government departments prior to initiating the project. There is no approval required from the Executive Council.

Emergency Capital Projects

(1) (a) Projects less than $200,000 but in excess of 20% of the district school board's 1½% capital allocation. Projects must be submitted by the district school board to the Department of Education for approval by the Minister, Department of Government Services, and other government departments prior to initiating the project. Approval from the Executive Council is not required.

(b) It is recommended that Bulletin #8 of March 25, 1982 be obtained for more detailed instructions for Capital Debt & Capital Expenditures.

For More Information Contact:

Mr. William H. Vincent
Director of Public Education Grants & Finance
Department of Education
P.O. Box 578
Halifax, Nova Scotia
B3J 2S9
PHONE: 424-3956

**REGIONAL LIBRARY GRANT**

The Province pays to each city, town or municipality which has entered into an agreement for the establishment and operation of a regional public library, a grant in an amount determined by the Minister.

For More Information Contact:

Ms. E. MacDonald
Co-ordinator of Public Libraries
Department of Education
6855 Bayers Road
Halifax, Nova Scotia
B3L 4S4

PHONE: 424-5431

**MUSEUMS AND EXHIBIT CENTRES**

The Nova Scotia Museum may provide assistance to municipalities, societies, groups and individuals in planning museums and local or specialized exhibit centres in Nova Scotia; may provide assistance through technical information and skilled help in the preparation of exhibits, displays and programs and may provide grants to assist in the establishment and operation of such museums and exhibit centres.

Capital grants are infrequent, and are made only on condition that title to the property be vested in the Province. Annual operating grants, not to exceed the amount raised locally, are based on an evaluation of the total museum operation. A set scale, depending on annual attendance, is provided for local exhibit centres.

For More Information Contact:

Ms. Candace Stevenson
Director, Education Resource Services
Department of Education
1747 Summer St.
Halifax, Nova Scotia
B3H 3A6

PHONE: 429-4610

## DEPARTMENT OF THE ENVIRONMENT

### 1. SEWAGE COLLECTION AND TREATMENT

Section 15 of the Water Act provides as follows:

(1) Subject to the regulations, the Minister may assist municipalities in the construction of sewage collection and treatment works by making grants or loans of money or guaranteeing loans made to municipalities.

The relevant regulations are:

4 (1) When the Minister is satisfied that a municipality has caused a pollution control study or survey to be made by an engineer or engineers whose engagement for the purpose was approved by the Department of the Environment, the Minister may advance to the municipality an amount equal to the cost to the municipality of having the survey or study conducted.

(2) When the Minister is satisfied that a trunk collector or a sewage treatment plant has been satisfactorily completed by a municipality, the Minister may pay to the municipality a sum not exceeding twenty per cent of the approved capital cost of the sewer or plant, including the cost of a study or survey referred to in subsection (1), maintained and operated by the municipality.

### 2. SOLID WASTE MANAGEMENT

Section 8(1) of the Environment Protection Act provides:

The Minister for purposes of the administration and enforcement of this Act and regulations has the power to make grants and loans for:

(i) research and the training of persons relating to pollution, waste or litter;

(ii) the development of waste management and waste disposal facilities, in such amounts and upon such terms and conditions as the regulations may prescribe;

3 (1) The Minister may furnish to a municipality assistance to develop a regional solid waste management program in an amount equal to one-half the cost to the municipality of having the study conducted.

(2) No assistance shall be given unless the Minister is satisfied:

(a) that the study is comprehensive and will consider all the material aspects of solid waste management that are relevant to the particular waste collection and disposal problems, including recycling opportunities;

(b) that the study will adopt regional objectives and be conducted in a regional context;

(c) that the objectives and the proposed conduct of the study have been approved by the Department.

4 Upon completion of the study, the Minister will furnish further assistance in the amount of the remainder of the costs to the municipality of the study, if he is satisfied:

(a) that the proposed design meets the requirements of the Act:

(b) that the municipality undertakes to implement the program; and that the proposed method of financing the whole of the program is approved by the Minister of Municipal Affairs.

## 3. STREAM BANK PROTECTION PROGRAM

The objective of this policy is to provide assistance in investigating the causes of stream bank erosion and channel restrictions and to assist by construction works and control erosion, maintain and improve channel flow capacities. It is intended that such efforts will provide protection for highly productive agricultural land, fish habitat, municipal watersheds, selected forest property, industrial property, commercial property, public parks, churches, cemeteries, and primary residences affected by erosion of a water course.

Protection from erosion will be achieved by stabilizing the stream channel through the application of large armour rock. The removal of stream blockages caused by fallen trees will also be undertaken.

The Province will cost share with the applicant on all approved works. The applicant's share will be based on the estimate approved by the Department of the Environment or the actual cost of the work, which ever is the lesser amount. The applicant's portion of the shared cost for the protection of various types of properties shall be twenty-five (25) percent of the total cost.

Applications for work to be done during the summer months must be received by the Department of the Environment prior to May 31 of that year. All applications received will be considered by the Department of the Environment, Department of Fisheries and Oceans and other agencies having an interest in the proposal. The final approval will rest with the Minister of the Environment. Where an application is approved, the Minister will establish the conditions under which the project shall be conducted.

## 4. DERELICT VEHICLE CLEAN-UP PROGRAM

The objective of this program is to eliminate pollution and improve the environment by removing derelict vehicles, eliminating their unsightliness, and promote resource recovery by having the collected derelict vehicles crushed and removed to processing plants where recyclable material may be reclaimed.

For purposes of this program, the Province is divided into three zones, by counties, along county lines.

**Zone 1:** Halifax, Hants, Colchester, Cumberland
**Zone 2:** Yarmouth, Annapolis, Kings, Digby, Lunenburg, Queens, Shelburne
**Zone 3:** Antigonish, Pictou, Guysborough, Inverness, Richmond, Victoria, Cape Breton

In year 1, the program operates in Zone 1, not Zone 2 or 3, and subsequently on a rotating basis.

A subsidy as determined by the Department is paid for the collection of each derelict vehicles, its delivery to an approved stockpiling site, and completion of the prescribed audit procedures. No money is paid for the derelict vehicle itself.

Interested municipal units in the eligible zone apply to the attention of the Director, Field Services Division, Department of the Environment, to participate in the clean-up program.

**NOTE: THIS PROGRAM IS SUBJECT TO LEGISLATIVE APPROVAL.**

For More Information Contact:

Deputy Minister
Nova Scotia Department of the Environment
P.O. Box 2107
Halifax, Nova Scotia B3J 3B7

PHONE: 424-5300

## DEPARTMENT OF HEALTH

### 1. CAPITAL DEBT ASSISTANCE

The Department of Health will make payments to hospitals based on the annual amount required to meet the interest and principal repayment of the approved portion of the outstanding debt after deducting funds available to the hospital from other sources for this purpose. The approved portion of the outstanding debt includes borrowings related to approved construction prior to the 1st day of April, 1972 and 40 per cent of approved construction costs after that date.

### 2. CONSTRUCTION GRANTS

For new hospital construction, the Province will pay 40 per cent of the approved construction costs in the form of an outright grant. A further 40 per cent of the approved construction costs will be included in the Province's Capital Debt Assistance Program. For minor alterations and renovations a full 80 per cent may be approved as an outright grant.

### 3. HOSPITALS SERVICES

The Department of Health pays the operating expenses of approved general and mental hospitals and mental health centres in the Province. This program makes available the insured hospital services for both inpatients and out-patients to every resident of Nova Scotia both while in the Province or temporarily away.

For More Information Contact:

Mr. A. V. Rowland
Administrator of Finance
Department of Health
P.O. Box 488
Halifax, Nova Scotia B3J 2R8

PHONE: 424-5948

### 4. HEALTH UNITS

The Community Health Services Division provides Community Health Nursing, Public Health Inspection, Dental Hygiene, Nutrition, and Public Health Engineering personnel to all parts of the province through a system of seven geographic Health Units which are supported entirely by provincial funds. The Department of Government Services provides offices for each Health Unit without cost to the local municipalities.

### 5. DENTAL INCENTIVE GRANTS

The Community Health Services Division provides dental incentive grants to the municipalities to help in encouraging dentists to locate in those areas of the province which have a low or nonexistent level of dental services available.

## 6. FLUORIDATION GRANTS

The Community Health Services Division provides grants to municipalities for the installation of fluoridation equipment in Municipal water supply systems. These grants cover up to 50% of the cost of installed equipment to a maximum of $5,000.

For More Information Contact:

Administrator
Community Health Services
Department of Health
P.O. Box 488
Halifax, Nova Scotia
B3J 2R8

Phone: 424-4434

## DEPARTMENT OF HOUSING

1. **HOUSING STUDIES**

Studies are carried out to determine the housing requirements of various municipalities and the appropriate means of financing.

2. **LAND BANKING AND SERVICING**

Financial assistance as well as Planning/Design/Surveying Services and management expertise are available to municipalities which are suffering from or which are anticipating, a shortage of residential land at reasonable or acceptable prices. This assistance frequently extends to the servicing of land which has been purchased with a view of filling the need for residential building sites.

3. **NATIVE AND RURAL HOUSING PROGRAM**

The main objective of this program is to provide better housing in rural areas with affordable monthly mortgage payments for low income families. Families living in housing units judged to be beyond repair or inadequate for families needs may qualify for new housing.

The program provides home ownership on a "payment-to-income" scale, with the owners never paying more than 25 percent of their monthly income towards their mortgages. Families are selected on the basis of need with existing housing conditions and lower incomes being the main selection criteria.

The maximum family income cannot exceed $16,000 per year.

The program is delivered throughout Nova Scotia by non-profit community based delivery groups.

4. **ACCESS-A-HOME PROGRAM**

The Provincial Government through the facilities of the Department of Housing has provided funds for the encouragement and assistance in adapting existing housing units to suit persons limited to a wheelchair. Grants are available up to a maximum of $1,350.00 for the removal of architectural barriers which limits the use of a wheelchair.

5. **PROVINCIAL HOUSING EMERGENCY REPAIR PROGRAM**

The Provincial Government, through the facilities of the Department of Housing, has provided funds to assist persons of low and fixed incomes to carry out emergency repairs to their homes. Priority will be given to persons with an income of $6,000 or less, living in housing conditions with a severe health or safety hazard. Grants are available to a maximum of $2,500 for work and materials in place.

## 6. SENIOR CITIZENS ASSISTANCE PROGRAM

The Provincial Government, through the facilities of the Department of Housing, has provided funds to assist senior citizens, 65 years or older, who wish to remain in their own homes but are unable to afford repairs required to ensure the preservation of their home as a habitable unit. Priority will be given to those with an income of $13,000 or less per year. Assistance will be in the form of a forgiveable loan up to $3,000 over a three year term: no cash repayments may be required as loans will be forgiven at the rate of $83.84 per month for continued ownership and occupancy of the repaired home.

## 7. SMALL LOANS ASSISTANCE PROGRAM

The program offers financial assistance by way of low interest loans to Nova Scotia homeowners in order to carry out work in and around their properties. The program is funded by the Province of Nova Scotia and is available through the Department of Housing.

The maximum amount available is $5,000 depending on the applicant's ability to repay and the cost of the work to be done. The loan is repayable at a variable interest rate in monthly instalments over a maximum period of five (5) years.

The program is intended to serve persons with an adjusted family income of less than $17,000 per annum, and who own and occupy their home.

## 8. PUBLIC HOUSING PROJECTS - SENIOR CITIZENS AND FAMILY UNITS

Financial and management assistance are given to provide suitable public housing for low income families and senior citizens. Project development and financing is undertaken in partnership with Canada Mortgage and Housing Corporation. Municipal cooperation is sought in establishing the need for this housing, identifying sites and in assisting in the subsidization of operating costs. A grant-in-lieu of taxes is paid to the municipality which helps defray the municipality's share of the operating deficit.

## 9. RESIDENTIAL REHABILITATION ASSISTANCE PROGRAM

Loans are available to home owners earning $11,000 per year or less, landlords who agree to rent controls, non-profit corporations and cooperatives to assist in the improvement and repair of substandard dwellings. The program applies to home owners and landlords in areas participating in the Neighbourhood Improvement Program, in other areas through special agreements with the Province, and to non-profit corporations in any area.

## 10. PUBLIC NON-PROFIT HOUSING

Advice and assistance is also available for the development of non-profit housing by municipalities.

Public non-profit groups finance projects by means of loans from the Municipal Finance Corporation. These loans are guaranteed by the Municipal unit involved. Canada Mortgage and Housing Corporation assists by writing the interest rate on the loan down to 2% if required.

To take advantage of this program, a municipality must establish a non-profit housing corporation. This body is incorporated under the Municipal Housing Corporations Act. The Non-Profit Corporation submits plans and specifications regarding its project to the Department of Housing for approval.

The architect retained by the Housing group oversees construction. When the project is complete it is operated by the non-profit housing corporation. The Department of Housing, the Department of Social Services and the Municipality may share in operating deficits.

11. **LEASE PURCHASE HOUSING PROGRAM**

The Department of Housing, in its capacity as a non-profit housing corporation, is utilizing subsidy provided by the Federal Government under Section 56.1 of the National Housing Act, to provide modest housing for low and middle income families. Lease purchase is a subsidized rental program which offers tenants an option to purchase the unit at a later date. Units must be newly constructed in accordance with Canada Mortgage and Housing Corporation regulations.

12. **SELF HELP HOUSING PROGRAM**

The Self Help Housing Program provides mortgages to qualifying Nova Scotians who wish to build their own house. Loans are made to families whose combined income is within the established program guidelines and providing the family does not already own an adequate house.

13. **BRIDGE FINANCING PROGRAM**

The Bridge Financing Program provides Private Non-Profit Housing Co-operatives undertaking new construction projects with up to 10 percent of their approved Capital cost as interim financing.

14. **BUY NOW, BUILD LATER PROGRAM**

The Buy Now, Build Later Program is a mortgage program which provides an opportunity for persons who do not currently own a home to purchase an equity position in a residential building lot of the Department of Housing in advance of the construction of a new home. This program applies to selected Department of Housing owned and approved residential building lots in the Province.

For More Information Contact:

| | |
|---|---|
| **CAPE BRETON REGIONAL OFFICE** | Department of Housing<br>Provincial Building |
| serving | Prince Street, P.O. Box 1267<br>Sydney, Nova Scotia |
| Cape Breton, Victoria, Inverness and Richmond Counties | B1P 6J9 Ph. 539-6450<br>Toll Free Ph. 1-539-9943 |
| **CENTRAL REGIONAL OFFICE** | Department of Housing<br>Maritime Building |
| serving | Provost St., P.O. Box 481<br>New Glasgow, Nova Scotia |
| Antigonish, Guysborough, Pictou, Colchester and Cumberland Counties | B2H 5E5 Ph. 755-5065<br>Toll Free Ph. 1-752-0101 |
| **METRO REGIONAL OFFICE** | Department of Housing<br>Bedford Towers, P.O. Box 280 |
| serving | Bedford, Nova Scotia<br>B4A 2X2 Ph. 835-9995 |
| Halifax and Hants Counties | Toll Free Ph. 1-835-7438-7439 |
| **WESTERN REGIONAL OFFICE** | Department of Housing<br>P.O. Box 1000 |
| serving | Middleton<br>Annapolis County, N.S. B0S 1P0 |
| Kings, Annapolis, Digby, Yarmouth, Shelburne, Queens & Lunenburg Counties | Ph. 825-3481<br>Toll Free Ph. 825-3483 |
| **HEAD OFFICE** | Department of Housing<br>Royal Bank Building<br>46 Portland Street<br>P. O. Box 815<br>Dartmouth, Nova Scotia<br>B2Y 3Z3<br>Ph. 424-4483 |

## DEPARTMENT OF LANDS AND FORESTS

1. **PARKS DEVELOPMENT ACT**

(a) CAMPSITES

(1) Subject to the approval of the Governor in Council, the Minister may grant financial assistance to any municipality to assist in the development of an approved campsite.

(2) The financial assistance in respect of an approved campsite shall not exceed one-half of the total cost of development and in no case shall exceed fifteen thousand dollars.

(3) No financial assistance shall be granted under the Act unless in the opinion of the Minister there is a need for the approved campsite having regard to its location in relation to other parks in Nova Scotia and the camping, picnicking and other facilities provided for the accommodation and enjoyment of the public.

(b) IMPROVEMENT OF SCENIC AREAS

(1) Where

(a) a local community organization wishes to initiate and carry out a project of local improvement by constructing and developing trails, scenic waterfalls, streams, or other local scenic or picnic areas; and

(b) that organization and the municipality in which the local scenic area is located agree to each provide twenty-five per cent of the cost of such construction and development.

the Minister may, subject to the approval of the Governor in Council, grant financial assistance to any such municipality or local community organization.

(2) Financial assistance granted under subsection (1) shall not exceed fifty per cent of the total cost of construction and development and in no case shall exceed twenty-five hundred dollars.

For More Information Contact:

Mr. Barry Diamond
Director of Parks and Recreation
R.R. #1 Belmont, Colchester Co.
Nova Scotia B0M 1C0

PHONE: 662-3030

## 2. THE LANDS AND FORESTS ACT - TIMBER DUES

Sec. 44 (1) The Minister may grant licenses to cut timber on the ungranted land of the Crown on payment of such dues as may be in his discretion.

Sec. 45 Where a license to cut timber is granted under Section 44, the Minister may pay to the Municipality, in which the land described in the license is situated, fifteen per cent of the dues payable to the Crown under license.

For More Information Contact:

Mr. Gary E. Rix
Senior Director of Administration
Department of Lands and Forests
P.O. Box 698
Halifax, Nova Scotia B3J 2T9

PHONE: 424-6694

## 3. DUTCH ELM DISEASE ASSISTANCE

The Minister of Lands and Forests has obtained approval to enter into agreements in the fiscal year April 1, 1985 to March 31, 1986 with municipal authorities and agencies for sanitation measures taken against Dutch Elm Disease. The province will share expenditures for elm tree sanitation work which includes labour, supplies and rental of equipment.

Sanitation work includes the following:

(a) The cutting and disposal of elm trees which are or have been infected by Dutch Elm Disease. This includes all such elm material one inch in diameter and larger stumps and exposed roots must be debarked to ground level; and

(b) The yearly pruning and disposal of dead and dying branches of elm trees as well as the cutting and disposal of dead and dying elm trees; any elm bolts to be held for firewood or other purposes must be debarked immediately.

"Disposal" in the above means the burning or burying under at least six inches of soil.

The Province's share of expenditures under an agreement shall not exceed 50% and its shareable expenditure for the province under all agreements shall not exceed $60,000.

It is also the intention of the province to hire two or three technical personnel through either the Canada-Works or Provincial Student Employment Programs to assist municipalities in preparing urban tree inventories, to provide technical advice and prepare management plans for their urban trees.

The intent is to also provide a grant to other municipalities that wish to carry out tree inventories on their own.

**NOTE: THIS PROGRAM IS SUBJECT TO LEGISLATIVE APPROVAL**

For More Information Contact:

Mr. Dick Bulmer
Special Advisor
P.O. Box 68
Truro, N.S. B2N 588

PHONE: 895-1591

## DEPARTMENT OF MINES AND ENERGY

### PROVINCIAL ENERGY ANALYSIS PROGRAM

(a) ENERGY ANALYSIS

Energy Analyses are carried out at no cost to municipalities for any municipally owned building. Schools, utilities, etc. qualify for the service. The analyses are conducted on site by trained energy professions. A report on the opportunities to save energy at the site and the potential savings identified is provided.

(b) TECHNICAL FOLLOW-UP

Staff are available to assist with interpretation of the energy analysis and provide advice on implementing the energy saving measures identified as feasible by the energy analysis.

(c) WORKSHOPS AND SEMINARS

Staff are available to provide assistance in organizing and conducting energy conservation workshops and seminars for municipal staff, including those of school boards and other agencies.

(d) OTHER PROGRAMS

Department Staff are available to provide advice and assistance in setting up a variety of energy related programs including employee awareness programs and public education and information programs. Literature, posters, stickers, films and slide presentations are also available upon request.

For More Information Contact:

Mr. Carey Ryan
Nova Scotia Department of Mines and Energy
P.O. Box 668
Halifax, Nova Scotia
B3J 2T3

PHONE: 424-6291

## DEPARTMENT OF MUNICIPAL AFFAIRS

### 1. GRANTS-IN-LIEU OF TAXES

Section 3 of the Municipal Grants Act provides for the payment of grants-in-lieu of taxes on provincial property. These grants will be paid in an amount equal to full taxes as if the property were not actually exempt. Provincial properties in respect of which no grant is paid are hospitals, educational institutions, and property of an agency, board, commission, or Crown corporation, or those of the Minister of Housing as referred to in the Housing Act. In addition, a grant-in-lieu of taxes is paid in the amount of 40% of full taxes that would be payable as residential property of post-secondary educational institutions and hospitals if it were not actually exempt.

### 2. OPERATING GRANT

Section 8 of the Municipal Grants Act provides for the payment of an operating grant which is in the form of an unconditional transfer. The grant is based on expenditure need and ability to pay.

### 3. CAPITAL GRANT

Section 20 of the Municipal Grants Act provides for the payment of a capital grant. The distribution of the grant is based on expenditure need and the grant may be used for all capital purposes except education, health, social services, and the administration of justice.

### 4. FARM LAND GRANT

Pursuant to Section 40A of the Assessment Act, land (excluding buildings) used for agricultural purposes is exempt from taxation. The statute provides that the Department shall pay a grant in respect of all such lands equal to $1.00 per acre in 1978 and increasing by 5 per centum per year thereafter.

The grant will be $1.41 in 1985.

### 5. PROVINCIAL CAPITAL ASSISTANCE PROGRAM

The program provides for a contribution of up to 50% of the approved net cost of eligible water and sewer projects undertaken by municipalities.

For More Information Contact:

Mr. E. G. Cramm
Director
Finance and Administration Division
Department of Municipal Affairs
P.O. Box 216
Halifax, Nova Scotia B3J 2M4

PHONE: 424-6642

## 6. URBAN TRANSPORTATION

Subsidies based on population served are provided toward the operating deficits of regional transit systems. The subsidy for 1985-1986 is $4.60 per capita served.

Grants of up to 50% of the cost of new busses are available with Grants toward other capital projects being negotiable.

Transportation for the disabled is also eligible for assistance. The 1983-84 subsidy is $1.06 per capita served.

For More Information Contact:

Mr. L. R. Keddy, P. Eng.
Manager, Transit Services
Finance and Administration Division
Department of Municipal Affairs
P.O. Box 216
Halifax, Nova Scotia B3J 2M4

PHONE: 424-7774

## 7. PLANNING ACT

The Department may provide financial assistance for municipal planning as follows:

Under Section 1044) of the Planning Act the Department may pay to a municipal council or to a district planning commission up to 50 per cent of the "approved costs" for the preparation and administration of municipal planning strategies, inter-municipal planning strategies, land use by-laws and subdivisions by-laws.

Cost-sharing will be based on "approved costs" which are to be established by the Minister by regulation.

At the time of this writing, the Minister's regulations establishing "approved costs" had not been prepared.

For More Information Contact:

Mr. Ron Simpson
Provincial Director of Planning
Department of Municipal Affairs
P.O. Box 216
Halifax, Nova Scotia
B3J 2M4

PHONE: 424-3980

## NOVA SCOTIA COMMISSION ON DRUG DEPENDENCY

The Nova Scotia Commission on Drug Dependency delivers services on a regional basis, with major input at the regional level and can work with municipalities to develop half-way houses, detoxification and follow-up programs as well as drug dependency policies for municipal employees.

For More Information Contact:

Executive Director
Nova Scotia Commission on Drug Dependency
5675 Spring Garden Road
Suite 314 (Lord Nelson Arcade)
Halifax, Nova Scotia
B3J 1H1

PHONE: 424-4273

# THE NOVA SCOTIA LIQUOR COMMISSION

## 1. GRANTS-IN-LIEU OF TAXES

The Nova Scotia Liquor Commission is authorized to compute and disburse yearly grants-in-lieu of property taxes on Commission-owned properties and grants-in-lieu of business taxes on Commission-owned and leased premises on the following authorized formulae:

(a) Grants-in-lieu of property taxes: one and a half per cent of the total cost of land and buildings for each location.

(b) Grants-in-lieu of business taxes: four per cent on inventory of plant and equipment plus the average inventory of stock at cost for twelve months for each location as at March 31st of each year.

## 2. MAINTENANCE OF PERSONS CONVICTED UNDER THE LIQUOR CONTROL ACT

The Nova Scotia Liquor Commission is authorized under Section 163 of the Liquor Control Act to pay a per diem allowance of $4.00 for all persons in custody or committed to jail in respect of an offence against the Liquor Control Act.

For More Information Contact:

Mr. L. A. Weagle
Director - Finance
Nova Scotia Liquor Commission
P.O. Box 8720, Station A
Halifax, Nova Scotia
B3K 5M4

PHONE: 454-5841

## NOVA SCOTIA POWER CORPORATION

### GRANTS-IN-LIEU OF TAXES

Section 16 of the Nova Scotia Power Corporation Act provides:

(1) The Corporation and its property are exempt from taxation under or pursuant to any Act of the Legislature.

(2) Where the Corporation owns not less than seventy-five per cent of the shares of any company, such company and its property and any subsidiary of such company and any property thereof are also exempt from taxation under or pursuant to any Act of the Legislature.

(3) The Corporation or any such company or any subsidiary thereof, exempt from taxation as aforesaid, shall annually pay to every municipal unit a grant, in lieu of any tax which would have been payable to the municipal unit but for this Section, equivalent to not less than two and one-half per centum of the retail electric revenue derived from customers in the municipal unit in the year immediately preceding the year in which the grant is made.

(4) Where the Corporation purchases an electric utility, the Corporation shall enter into an agreement, with the municipal units formerly serviced by the utility, providing for additional grants to minimize the revenue loss experienced by the municipal units as a result of the purchase; all previous agreements of this kind entered into by the Corporation are hereby ratified and confirmed and declared binding on the Corporation.

(5) Notwithstanding subsections (3) and (4), but subject to subsections (6), (7) and (8) the Corporation shall not be required to pay to a municipal unit as a grant an amount in excess of that received by the municipal unit in the taxation year 1976 from the Corporation or an electric utility subsequently purchased by the Corporation.

(6) Notwithstanding subsection (5), the amount paid by the Corporation as a grant to a municipal unit in the taxation year 1978 shall be increased in the amount of five per centum over that paid in the taxation year 1977 by the Corporation or an electric utility subsequently purchased by the Corporation.

(7) Subsequent to the taxation year 1978, the amount paid by the Corporation or an electric utility subsequently purchased by the Corporation as a grant to a municipal unit shall be increased each taxation year over that of the previous taxation year in the amount of five per centum until the taxation year 1981.

(8) The Governor in Council may by regulation change the amount of the grant effective for the taxation year 1981 and every third taxation year thereafter.

Pursuant to Section 16(8) above, the Governor in Council on June 5, 1984, (Order in Council No. 84-654) changed the amount of the grant effective for the taxation year 1984 by increasing the amount of the grant to be paid by the Nova

Scotia Power Corporation to respective municipal units by an amount equal to 5% of such grants paid by the Corporation to municipal units for the year ending the 31st day of December, A.D., 1983, and to remain constant at the 1984 level in each of the taxation years 1985 and 1986.

For More Information Contact:

Mr. E. A. LeBlanc, Q.C.
Secretary and General Counsel
Nova Scotia Power Corporation
P.O. Box 910
Halifax, Nova Scotia
B3J 2W5

PHONE: 424-6207

## NOVA SCOTIA RESEARCH FOUNDATION CORPORATION

The Nova Scotia Research Foundation Corporation operates a research, development and scientific services laboratory to assist industry and government in the effective utilization of science and technology. Most work is undertaken on a contract basis. While the principal objective is to assist industry, many of the Foundation's capabilities are relevant to municipalities. For example:

Air Pollution - identification and measurement of particle fallout and continuous measurement of sulphur dioxide.

Water Analysis - water supply and effluent stream analysis.

Control of manganese in water supply.

Corrosion analysis and control.

Metallurgical Testing - welder qualification test, weld performance qualification tests, failure analysis, mechanical testing and corrosion testing of materials.

Sound Level Measurements - noise surveys, indoors and outdoors. Technical assistance with noise problems.

Information & Reporting Systems - design and implementation.

Optimal Allocation Problems - solutions to scheduling, routing, allocation, blending and mixing problems using mathematical models.

Industrial Engineering Services - assistance in the diagnosis and solution of plant problems using economic, operational and statistical analysis.

Feasibility Studies - economic and market analyses related to specific opportunities.

For More Information Contact:

Mr. T. B. Nickerson
President
Nova Scotia Research Foundation Corporation
P.O. Box 790
Dartmouth, Nova Scotia
B2Y 3Z7

PHONE: 424-8670

## DEPARTMENT OF SOCIAL SERVICES

### 1. ADMINISTRATION OF MUNICIPAL SOCIAL ASSISTANCE

In order to upgrade the standards of administration, the Province pays 75 percent of all administration expenses or the provincial proportion at the Foundation Program rate, if the latter is greater than 75 percent.

### 2. FAMILY AND CHILDREN'S SERVICES

The cost of services to children in care and custody of a children's services agency or the Minister of Social Services is apportioned as follows:

The total cost of supervision of children in care and custody is borne by the Province. These costs are determined each year by the Minister of Social Services.

Local municipal governments share 50 percent in the cost of maintenance of children in care and custody in foster homes with the Province bearing the remaining 50 per cent. The current shareable daily rate for wards in foster homes is $9.70 for children under ten years of age and $10.60 for children ten years of age and older. Maintenance of children in care and custody who are children of unmarried mothers, is assumed in full by the Province as defined in the Children's Services Act.

To assist in defraying the cost of workers' salaries and travelling expenses for the provision of protection services, each municipal unit, through legislation, pays annually 34 cents per capita based on the last census to a society having jurisdiction within the municipal unit concerned, with a like amount being paid to the Department of Social Services if there is not a children's service agencies having jurisdiction within the municipality. The Province pays to children's service agencies the major funds required for protection services. Additional funds are obtained from voluntary contributions, financial campaigns and United Appeal.

All services to mentally retarded children which include Foster Home Care for retarded children, the Nova Scotia Youth Training Centre and four Children's Training Centres for severely retarded Children, are financed entirely by the Province.

The cost of maintenance of children in child caring facilities is determined by a Rate Review Committee established within the Department of Social Services.

The cost of Special Protection Services is primarily assumed by the Province. These services include the operation of the Family Court, the salaries and expenses of the Judges, probation services including placement in facilities on probation and the operation of the training schools. Historically, the cost of maintaining children committed to training schools and in community care placements was paid at a rate of $350.00 per year per child by the municipality of settlement, with the province covering the remaining costs. With the proclamation of the Young Offenders Act, this cost has not

been charged back to the municipalities. Children who are committed to a Place of Safety under the Children's Services Act, however, will continue to result in a $350.00 per year per child charge-back to the municipalities with the province covering the remaining costs.

3. **DAY CARE SERVICES**

Municipalities are authorized to provide day care services by virtue of Section 12(1) of the Day Care Act if so authorized by the Minister of Social Services. Financial assistance in the operation of day care services is governed by Section 12(4) of the Act. The Act reads as follows:

12 (1) With the approval of the Minister, a municipal unit or two or more municipal units that enter an agreement may, directly or through an agent, erect, acquire, purchase, lease, alter, add to, improve, furnish and equip a building or part of a building as a facility and may purchase, lease or otherwise acquire land therefore and may operate and maintain a facility.

12 (4) The sums required by a municipal unit for the establishment or operation of a facility shall be sums required for the ordinary lawful purposes of the municipal unit and shall be raised, levied and collected in the same manner and in all respects as other sums required for the ordinary lawful purpose of the municipal unit are raised, levied and collected.

4. **HOMEMAKERS SERVICES**

The Homemakers Services Act and Regulations (1982) provide criteria for the establishment of and the ongoing operation of Homemakers Services.

A Municipality, Children's Aid Society or non-profit community board managed organization may apply for financial assistance to operate a Homemakers Services Program from the Department of Social Services. Applications for the operation of a Homemakers Services Program are obtainable from the Department of Social Services and are required to be completed and submitted by August 31st prior to the fiscal period for which financial assistance is being sought.

The percentage of funding that may be available is prescribed in the regulations and is provided exclusively for persons who have both a social and financial need for homemakers services. The latter is determined through social assessment and a standardized income test.

5. **HOMES FOR SPECIAL CARE OPERATING COSTS**

The Province prescribes minimum standard for Homes For The Aged and Adult Residential Care Facilities operated by municipal units, and reimburses municipal units for 66 2/3 percent of the per diem cost of maintaining persons in such homes on a needs test basis. The municipal units receive reimbursement at a rate of 66 2/3 percent for maintaining persons in licensed privately operated institutions who are unable to pay the approved rates. The municipal unit concerned must place the resident in these facilities. Regional Rehabilitation Centres receive 100% cost-sharing from the Province.

## 6. HOMES FOR THE AGED AND ADULT RESIDENTIAL CARE FACILITIES CONSTRUCTION COSTS

The Province will repay to municipal units, through their claims, two-thirds of the amount necessary to meet principal and interest payments on loans incurred for the construction or furnishing of Homes for The Aged and Adult Residential Care facilities. Tax rebates for the construction of such homes come under the provisions of Section 45(1) of the Excise Tax Act.

In addition the Department of Social Services makes available a grant of $1,250 per bed for the construction of Homes For The Aged and Adult Residential Care Facilities that have been approved by the Minister of Social Services. Non-profit Homes For Special Care caring for residents whose maintenance is being cost-shared by the Department of Social Services will have the necessary information provided to the federal authorities on their behalf to establish their eligibility for the excise tax rebate.

## 7. MUNICIPAL SOCIAL ASSISTANCE

The Province reimburses each municipal unit for the maintenance payments issued to municipal assistance recipients in their own homes. The reimbursement is made to municipal units with organized social service departments at a minimum rate of 75 percent or the provincial proportion of the Foundation Program of Education, if the latter is greater than 75 percent. In units where there is not an organized social service department, the sharing is 66 2/3 percent.

For More Information Contact:

Mr. J. A. MacIsaac
Administrator
Rehabilitation and Community Services
Department of Social Services
P.O. Box 696
Halifax, Nova Scotia
B3J 2T7

PHONE: 424-6762

Mr. William Greatorex
Administrator
Family and Children Services
Department of Social Services
P.O. Box 696
Halifax, Nova Scotia
B3J 2T7

PHONE: 424-4279

## DEPARTMENT OF TRANSPORTATION

### 1. HIGHWAYS IN CITIES AND TOWNS

Agreements may be made with cities and towns to pay a percentage of the cost of construction, reconstruction or maintenance of any highway, or portion thereof in the city or town, if in the opinion of the Minister of Transportation the highway forms a connecting link in a main trunk highway of the province or is a main highway leading into or through the city or town. The percentage paid by the Department of Transportation is equal to the provincial proportion of the cost of the Foundation Program of Education in the city or town as determined from time to time under the Education Act, however, in no case is this percentage less than fifty percent.

Agreements may also be made with cities and towns to pay at least fifty percent of the cost of construction, reconstruction or maintenance of bridges on highways or portions thereof, that meet the above criteria, if the bridge exceeds three meters in shortest length between the front faces of its end supports.

The Department of Transportation, for the purpose of providing a more direct or more expeditious route for traffic through a city of town, may construct and maintain a highway or a portion of a highway within the boundaries of a city or town.

### 2. SIDEWALKS IN RURAL MUNICIPALITIES

The Minister of Transportation, with the approval of the Governor-in-Council, may enter into an Agreement to share in the cost of construction of sidewalks on public highways in any rural municipality. The percentage of cost paid by the Department of Transportation is equal to the provincial proportion of the cost of the Foundation program of Education in the particular municipalities involved as determined from time to time under the Education Act, however, in no case is this percentage less than fifty percent.

### 3. SNOW REMOVAL AND ICE CONTROL IN CITIES AND TOWNS

The Department of Transportation makes a contribution, to the various cities and towns throughout the Province, towards the cost of snow removal and ice control on the total metreage of highway under agreement in each city and town. The contribution is determined by using the estimated costs per kilometer of snow removal and ice control on public highways in the area and paying a percentage of the cost, equal to the provincial proportion of the cost of the Foundation Program of Education in the city or town involved, for each kilometer of highway under agreement.

### 4. SUBURBAN SUBDIVISION ROADS IN RURAL MUNICIPALITIES

The Department of Transportation's policy with regard to new subdivision roads in rural municipalities provides that any new subdivision must receive the approval of the Department of Transportation for its road layout. The roads and streets are built by the developer, including gravelling, to Department of Transportation specifications.

When construction has been completed, the roads or streets are taken over, the rights-of-way are deeded to the Province and become listed public roads. At the request of the particular municipality involved, the Department of Transportation may enter into an agreement with the municipality to share in the cost of paving subdivision roads or streets in rural municipalities. The percentage of the cost paid by the Department to Transportation is based on the provincial proportion of the Foundation Program of Education in the municipality. The municipality, in turn, recovers their portion of the cost from the abutting property owners on the roads or streets involved.

5. **VILLAGE STREETS**

Village streets are grouped generally into three classes;

CLASS 1:

Streets which are part of the general highway system of the Province in the sense that they lead from one geographical area to another and thus serve the general travelling public. The costs of paving these streets is wholly the responsibility of the Department of Transportation provided they met the required traffic warrant.

CLASS 2:

Streets which are not part of the general highway system but are rather residential streets serving chiefly the people who reside thereon. The cost of paving these streets must be shared by the municipality involved. The portion of the cost borne by the Department of Transportation is equal to the provincial portion of the cost of the Foundation Program of Education in the municipality involved, however, in no case is this portion less than fifty percent.

CLASS 3:

There are a limited number of streets which cannot be classified under Class 1 as they may not lead from one geographical are to another yet should not be classified as Class 2 because the serve not only the people who reside thereon but also the general public because of the nature of certain public property located on the street such as a school, public park, post office or possibly a factory. These streets are classified as Class 3 and the cost-sharing for paving will be agreed upon on an individual basis, between the Department of Transportation and the other parties involved.

For more information contact:

The Regional Manager of the Department of Transportation in your area.

# FINANCIAL ASSISTANCE AVAILABLE

# FROM THE GOVERNMENT OF CANADA

## AGRICULTURE CANADA

Although no direct financial assistance is available to municipalities from Agriculture Canada, grants and loans are available to agricultural societies.

### 1. GRANTS FOR LISTED FAIRS AND EXHIBITIONS

Grants are available for the promotion of agricultural production and marketing to listed fairs and exhibitions . The money may be used to pay judges' fees, junior activities, permanent improvements and for prizes in livestock classifications. Prize money assistance is given to competitive beef, dairy cattle, sheep, swine, registered heavy horses and goat shows held at these exhibitions.

For More Information Contact:

Mr. L. A. Soucy
Production Officer
Food Production and Inspection
Terminal Plaza Building
5th Floor, 1222 Main Street
P.O. Box 6088
Moncton, New Brunswick
E1C 8B2

## CANADA MORTGAGE AND HOUSING CORPORATION

### 1. NON-PROFIT CONTINUING CO-OPERATIVE HOUSING PROGRAM (Sections 6 and 56.1)

This program provides affordable housing to low and moderate income families, seniors or groups with special needs. NHA mortgage insurance is available on loans of 100%, financed through approved lenders. There is also a federal subsidy that reduces the mortgage interest rate to 2%. Start-up funds for initiation and development of the group and proposal are available through Section 37.1 of the NHA.

### 2. PRIVATE NON-PROFIT HOUSING PROGRAM (Sections 6 and 56.1)

This program is available for non-profit organizations whose members plan and operate modest housing on their own behalf, for others of low or moderate income, or for special groups like seniors and physically or mentally disable people. NHA mortgage is available on loans 100% financed through approved lenders, and there is a federal interest reduction subsidy to create an effective rate of 2%. Start-up funds are available through Section 37.1 of the NHA.

### 3. PUBLIC NON-PROFIT HOUSING PROGRAM (Sections 6 and 56.1)

This program allows provincial and municipal non-profit organizations to obtain NHA insured loans of 100%, financed through approved lenders. Funds are used to provide public non-profit housing. There is a federal subsidy that reduces to effective interest rate to 2%. The Nova Scotia Department of Housing has the lead role.

### 4. PUBLIC HOUSING (Sections 40 and 44)

The Nova Scotia Department of Housing and CMHC cost-share this program, which provides for capital costs and operating losses for the construction or acquisition/conversion of public housing for lower income seniors and families and its ongoing administration. CMHC and the Nova Scotia Department of Housing contribute 75% and 25% respectively for capital costs. The municipalites also contribute a portion of operating costs.

### 5. RESIDENTIAL REHABILITATION ASSISTANCE PROGRAM (Section 34.1)

Loans of up to $10,000 with a maximum $5,000 forgiveness are available to improve housing conditions of homeowners in rural and designated urban areas. Properties must be substandard in **at least** one of the following areas: plumbing, wiring, heating, structural soundness, health and fire safety, or accessibility for disabled people.

Landlords in designated areas can get forgivable loans for 50% of costs up to $3,500 per unit to improve substandard housing conditions.

Homeowners and landlords who want to make their properties accessible for disabled people living or intending to live there are eligible for partially forgivable loans to improve accessibility. These loans are not restricted to designated RRAP areas.

## 6. RURAL AND NATIVE HOUSING PROGRAM (Section 40)

The RNH program provides homeownership on a "payment to income" basis for families in rural communities. The maximum family income cannot exceed $18,000. The program is cost shared on a 75%/25% basis by CMHC and the Nova Scotia Department of Housing. CMHC delivery is assisted by community based delivery groups across the province.

## 7. CANADIAN HOME INSULATION PROGRAM

As of January 1, 1985 one third of the eligible costs for material and labour to a maximum of $500/single family unit will be available. This applies to homes built prior to January 1977, where no previous assistance has been obtained through CHIP of HIP. For more information contact the CHIP Regional office at 453-2421 or 1-800-565-7627 (toll-free).

For More Information Contact:

Mr. A. R. Pitt
Provincial Director/Manager
Canada Mortgage and Housing Corporation
7001 Mumford Road, Suite 300
Halifax, Nova Scotia
B3L 4N8

PHONE: 454-2749

## EMPLOYMENT AND IMMIGRATION CANADA

### 1. NATIONAL TRAINING PROGRAM

The objective of National Training Program is to provide occupational training for the labour force and thereby to better meet the need for skills created by a changing economy and to increase the earning and employment potential of individual workers.

The two basic functions of training are:

(1) to provide individual workers with the skills required to increase their employment and/or earning capacity; and

(2) to satisfy the needs of business and industry for suitably skilled workers.

The goals of NTP are:

- reduction of regional disparity
- direct reduction for short-term or seasonal unemployment
- provision of opportunities for the chronically unemployed, and other special needs clients
- support of economic development strategies.

The Commission purchases/supports training through two avenues:

- institutional (public and private schools, community colleges and vocational centres)
- industrial (contracts with employers and employer associations).

The responsibility for designing and conducting institutional training rests with the provinces and various training institutions.

### 2. INDUSTRIAL ADJUSTMENT SERVICE

The Industrial Adjustment Service encourages management and labour to work together to bring about industrial adjustments needed because of economic and technological change within an industry, plant or other enterprise. It can provide technical, consultative and financial aid to management and labour to assist in the development of constructive solutions to manpower adjustments problems.

The service is based on three general principles:

(1) Research and advance planning to determine the specific manpower implications of coming change and the private and public adjustment measures that need to be taken;

(2) Consultation between labour and management to allow workers to take part, through their chosen representatives, in developing adjustment plans to meet their needs;

(3) Coordination of private and public adjustment measures to ensure that the full range of government manpower programs is available to complement private measures developed by labour and management.

3. **CANADA WORKS**

To create productive, immediate jobs during periods of economic difficulty or temporary distruptions in the labour market.

The program applies, for example, to plant shut-downs or lay-offs resulting from other unexpected developments. Those who benefit are jobless Canadians: laid-off workers, people on unemployment insurance or those whose benefits have expired, social assistance recipients, and other unemployed. During the summer months, Canada Works also administers a component for the employment of students returning to school.

ELIGIBILITY: Organizations, business, individuals and communities. Federal and provincial government departments and agencies can act as sponsors if they designate third parties to serve as employers. Municipal projects qualify for support unless prohibited by the province.

ASSISTANCE: Proposals to act as employers from the private sector will be directed towards the following: the maintenance, development and/or improvement of current productive capacity; modernization or expansion that are other than regular ongoing production; enhancement of energy conservation and activities that result in improvements to community and/or citizen quality of life. Housing construction or renovation is eligible if beneficiaries are the socially disadvantaged.

PROJECT DURATION: From 6 to 52 weeks; students in summer component limited to 18 weeks.

WAGE CONTRIBUTION: $325.00 per work-week including up to $125.00 towards costs other than wages; summer component for students: provincial/territorial minimum wage rate and up to $35.00 per workweek for costs other than wages: wages for participants on projects mounted under Section 38 of the U.I. Act will not exceed $315.0 with $125.00 per workweek payable to the project for costs other than participant's benefits.

Ordinarily a proposal must provide for 3 or more full-time jobs. Projects of special merit can receive $100,00 for non-wage costs where funds are matched from another source.

CONDITIONS: Jobs could not be created without the funds. No employees are displaced. The activities support community priorities in the broad context or regional and national economic development.

CONTACT: Employers submit proposals to officials administering the Canada Works program at their nearest Employment Development Branch office.

4. **CAREER ACCESS**

To help employers hire people who face severe difficulties in finding work and provide them with valuable work experience.

ELIGIBILITY: As employers: business, organizations (including non-profit or charitable organizations), or individuals in business for 6 months or more. Municipalities are also eligible if provincial government raises not barriers. Under the summer component for students, federal departments and agencies may also participate as employers.

ASSISTANCE: Wage subsidies are offered to employers.

Youth Career Access:

Inexperienced youth under 25 years of age can receive up to 50 percent of wages or $3.00 per hour which ever is the lesser.

Summer Component for Students:

Limited to 18 weeks employment. The subsidy is for up to 50 percent of wages of $3.00 an hour whichever is the lesser.

Handicapped Or Employment Disadvantaged Persons:

Up to 52 weeks at a decreasing rate of 85 percent for up to 13 weeks; 50 percent for up to 26 weeks; 25 percent for up to 13 weeks. Maximum $500 per week and $15,000 per subsidized worker.

Maximum number of subsidized employees: The greater of either 2 employees or 20 percent of the number of regular employees at the place of employment.

Other Contributions Include:

Up to $10,000 per establishment for restructuring the workplace or for the purchase of special equipment for the employment of disabled persons; up to $100 for each subsidized worker for protective clothing such as work boots, hard hats, etc; up to $80 per week for subsidized worker to employers who are registered non-profit or charitable organizations.

5. **JOB CORPS**

To prepare severely employment disadvantaged persons for participation in the labour market. to enable those with severe mental, physical or social disabilities to acquire skills and work experience needed to progress to full-time employment.

ELIGIBILITY: Businesses, volunteer agencies, charitable organizations, community groups and individuals may submit proposals. Municipalities and school boards are eligible, subject to provincial government approval. Groups, agencies or associations are also eligible to provide assistance in the delivery of the program at a national level.

ASSISTANCE: Participants receive a wage not less than the minimum wage nor in excess of 80 percent of the prevailing wage rate for the work being undertaken. Participants may also receive an allowance for an initial orientation period after which they can advance to a wage scale. Contributions towards operating costs are also provided.

PROJECTS FUNDED:

Development Phase:

To confirm the feasibility of funding an operational phase, it includes the hiring and orientation of core staff and establishment of community linkages and support structures, developing a plan of activities and establishing performance standards. NORMAL MAXIMUM: $50,000 for a 6 month period. In exceptional circumstances, development phase can be funded up to 12 months in duration to a maximum of $100,000.

Operational Phase:

Maximum $350,000 per year for 3 years (including the developmental phase) with the possibility of further operational phases of one year subject to Ministerial approval.

In addition, up to $50,000 over the live of the project may be available for the purchase of capital equipment. The maximum contribution to a group, agency or association working in support of a Job Corps project at the national level is $100,00 for a 12 month period.

CONDITIONS: Proposals must not duplicate or compete with existing businesses, nor displace workers. Jobs created must be full-time. On-the-job experience, career counselling, work orientation and supportive remedial assistance possibilities will be demonstrated by eligible employers.

PARTICIPANTS: Those who are experiencing severe difficulties in finding and keeping regular employment for reasons such as the following: a lack of education, training or proper work habits; mental or physical disabilities; social handicaps experienced by drug or alcohol abusers; law-offenders or persons with serious family problems.

CONTACT: Local Employment Development Branch office. Employers are not required to fill out any formal application. Project ideas and proposals should be discussed with Employment Development Branch officials. Job Corps staff will also be soliciting proposals.

## 6. LOCAL EMPLOYMENT ASSISTANCE AND DEVELOPMENT PROGRAM - L.E.A.D.

To increase the number of permanent jobs in localities of chronically high unemployment.

ELIGIBILITY: Any organization that represents community development interests in an area where less than 50,000 people reside and where there is a serious unemployment problem. This area has to have potential for increased employment and the organization must demonstrate a capacity for planning and economic development.

L.E.A.D. Corporations are set up by local organizations or community groups after consultation with CEIC advisors. The provide counselling services, as well as technical and investment assistance to local residents to help them establish new businesses or expand existing ones (maximum $25,000 to a single business per year). Financial assistance may be in the form of loans, loan guarantees or equity participation.

Corporation Funding: To enable a community to initiate a LEAD Corporation the planning stage provides $100,000 for up to 1 year. To cover administrative costs and technical assistance to local businesses, the operational stage provides up to $130,000 per year in program contributions for costs and a maximum annual grant of $220,000 for investment purposes. After three years of operation, and based on an assessment of performance, the maximum annual contribution may be increased to $180,000 and the maximum annual grant to $350,000.

L.E.A.D. Planning projects enable communities to prepare an analysis of their current position and to develop a plan for reducing the level of unemployment. This plan must contribute to or form part of the regional or local development plan. Eligible sponsoring groups would be Boards of Trade, Chamber of Commerce, Bank Councils, etc. Funding for Planning mode projects: Maximum $100,000 for 1 year.

L.E.A.D Infrastructure projects enable communities to respond to infrastructure needs as part of their employment plans. Funding for Infrastructure mode projects: Maximum $350,000 per year for up to 2 years.

L.E.A.D. Enterprise projects enable the establishment of ongoing enterprises in the communities. Funding for enterprise projects is a maximum of $350,000 per year up to $1.5 million over a 5 year period.

**N.B.: No grants or forgivable loans may be made by a LEAD Corporation.**

For More Information Contact:

Employment and Immigration Canada
P.O. Box 2463
Halifax, Nova Scotia
B3J 3E4

## DEPARTMENT OF FISHERIES AND OCEANS

### 1. ASSISTANCE FOR SMALL CRAFT HARBOURS

Under the Marine Program, the Small Craft Harbours Branch has approved application, entered into cost-sharing agreements with provincial and municipal governments and the private sector for the provision for public recreational boating facilities. Under the agreements, the federal government agrees to fund major capital works such as dredging, breakwaters, etc., up to a total federal contribution equal to the amount agreed to be spent by the provincial and municipal governments or the private sector; i.e. for shore-based facilities, floats, etc.

Under the Tourist Wharf Program the federal government provides for the construction of wharves, and launching ramps. The facilities are provided on a one-time-only basis with total expenditures not to exceed a maximum of $25,000 for each wharf.

The facilities provided by the federal government are constructed by or under the supervision of the Department of Public Works on behalf of the Department of Fisheries and Oceans.

A new Fisheries and Recreational Harbours Act was proclaimed on October 5, 1978. The department is now in the process of formulating a new National Recreational Policy.

### 2. CANADA WORKS

This program is administered by the Canada Employment and Immigration Commission (CEIC) through the Department of Manpower and Immigration. Under this program, the Small Crafts Harbours Branch of the Department of Fisheries and Oceans provides funding for projects which are approved by both C.E.I.C. and the Branch for the supply of materials and equipment rental. Expertise is also supplied to see that the projects meet the standards of construction.

### 3. SPECIAL RECOVERY CAPITAL PROJECT PROGRAM

This is a two-year program aimed at accelerating selected capital projects in support of economic and regional development objectives. Dredging operations, wharf, skidway and breakwater construction/reconditioning and generally the projects eligible for consideration under this program. Presently, funds of $26,450,000 have been provided for various projects at 33 locations throughout Nova Scotia.

For More Information Contact:

Mr. D. A. Kean, P. Eng., Director
Small Craft Harbours Branch
Scotia - Fundy Region
Fisheries and Marine Service
Fisheries and Oceans
P.O. Box 550
Halifax, Nova Scotia
B3J 2S7

PHONE: 426-8120

## GRANTS-IN-LIEU OF TAXES

1. **AIR CANADA**

Air Canada is taxable as any other ratepayer and pays taxes in the usual manner based on municipal valuation at current tax rates.

2. **CANADIAN BROADCASTING CORPORATION**

(1) Grants-in-lieu of taxes will be made in respect to all Corporation-owned real property except:

(-) property leased by the Corporation;

(b) towers erected on or equipment installed on or in Corporation-owned property;

(c) corporation-owned property leased to other parties; and

(d) corporation-owned staff residences.

(2) Grants will not be made in respect of;

(a) business taxes;

(b) levies or charges considered by the Corporation to be other than levies or charges relating to real property; and

(c) services provided to other properties in the municipality but not provided to the Corporation's property.

(3) Grants will be computed on the general and school assessment and tax rates set by the municipality, adjusted:

(a) as required by the exclusions specified in item 2 hereof; and

(b) to be, in the opinion of the Corporation, comparable to those levied on similar properties in the municipality.

(4) Taxes levied on the occupants of Corporation-owned staff residences are to be paid in full with payment to be made either by the occupant directly or by the Corporation. In the latter event, the full amount paid by the Corporation is to be recovered from the occupant.

For More Information Contact:

Mr. H. K. Urbach, P. Eng.
Maritime Regional Engineer
Canadian Broadcasting Corporation
P.O. Box 3000
Halifax, Nova Scotia
B3J 3E9

PHONE: 422-8311 local 754

3. **CANADIAN NATIONAL**

The Canadian National pays grants-in-lieu of taxes on land and certain improvements in the cities, towns and rural municipalities of Nova Scotia where there is property eligible.

For More Information Contact:

Mr. W. M. Pelland
Tax Commissioner
Canadian National Railways
5th Floor
700 Dorchester Blvd. West
Montreal , Quebec
H3C 3N4

4.(a) **FEDERAL GOVERNMENT PROPERTIES**

The property of the Government of Canada is exempt from taxation under the provisions of the British North America Act. Section 125 of the Act states: "No Lands or Property belonging to Canada or any Province shall be liable to Taxation." This constitutional exemption is reflected in Section 3(a) of the Assessment Act.

The federal government makes payments in lieu of taxes with respect to many of its departmental properties, under the provisions of the Municipal Grants Act. Municipalities must apply for these grants, and the Act states specifically that no right to a grant is conferred by the Act. The Municipal Grants Act is administered by the Municipal Grants Division, Public Works Canada, Ottawa, K1A 0M2.

Generally, grants are the equivalent of the taxes that would have been payable had the property been taxable, but there are exceptions to this principle. The assessment base is subject to approval by the federal government to ensure that the assessment is in line with the assessment of similar privately-owned properties. The federal government does not pay business occupancy or personal property taxes.

Municipal Grants Act, 1980

In 1980 Parliament passed a new Municipal Grants Act and regulations which provided for a substantial enlargement and updating of the grants program, as well as changes in methods used for calculating grant amounts. As a result, nearly all federal lands

and buildings became eligible for grants-in-lieu of taxes as of January 1, 1980. Some of the more important points to note are as follows:

Properties newly eligible for a 100% grant in 1980 include libraries, historic sites, historic parks, the Houses of Parliament, reclaimed lands, water conservation and irrigation projects and P.F.R.A. pasture land upon discontinuation of the present means of making payment in lieu of taxes. In addition, national parks, museums, art galleries, concert halls and administrative and operational buildings on defence bases in rural areas become eligible for grants for the first time but such grants are to be phased in progressively at 25% per year between 1980 and 1983.

"Frontage or area taxes" is a term used for the first time in the 1980 Act, although grants-in-lieu of some such taxes have been paid for many years. The new Act does, however, remove restrictions against paying grants for non-capital maintenance services, for example, street-oiling provided by municipalities. Grants payments for such services--including water taxes--will be paid as part of the annual grant-in-lieu of municipal taxes. However, federal departments will still continue to pay for the consumption of water, electricity, gas and other such items.

No preferential treatment for federal property is to be afforded except in very special circumstances. As of 1980, grants-in-lieu of municipal taxes are not to be based on a low or preferred municipal tax rate unless the federal property corresponds to a taxable property on which a low or preferred rate is paid.

Further, the federal government intends to eliminate virtually all service deductions from its calculations of the grant amounts except in the rate case where a municipality is either unable or unwilling to provide the same level of service to a federal property. An exception to the rule is schooling for dependent children of armed forces personnel at defence bases where the federal government either operates its own schools or has worked out alternative means of financing school services with a province or school board.

Properties still exempt from grant include Indian reserves, a few urban parklands and all federally-owned structures other than buildings. In addition, real property administered by a federal department and leased or occupied by a third party remains exempt from the grant, even when the third party itself is exempt from municipal property taxes. However, there are exceptions as follows for third party leased or occupied property, all of which are set out in the regulations.

(1) Specifically property under lease or occupied by a third party is eligible for grant, if owned by Her Majesty in right of Canada and leased or occupied -

(a) by an employee of Her Majesty or a member of the Canadian forces for domestic purposes;

(b) by a corporation included in Schedule III or IV of the MGA, 1980, if under the management, charge and direction of a department;

(c) primarily for residential or farming purposes, where part of an acquisition and comprising 15 percent or more of the municipal area or value taxable property;

(d) immediately prior to Acquisition, by a person who becomes taxable on acquisition by Her Majesty, until the term of his lease or occupation expires or is renegotiated;

(e) notwithstanding paragraph (d) if immediately prior to acquisition the property was specially assessed for frontage or area tax with respect to a local improvement, without reference the term of the lease;

(f) by (i) an Indian as defined in the Indian Act or an Inuit

(ii) when used primarily by that person for residential or farming purposes, and

(iii) when not forming part of an Indian Reserve;

(g) in Canada by a member of a visiting force for residential or military purposes;

(h) by a foreign government or head of a diplomatic mission of a foreign government and used as

(i) Chancery offices of Diplomatic mission, or

(ii) official residence of head of Diplomatic mission of foreign government;

(i) by foreign government and used as

(i) chancery or offices of a consular post or trade commission, or

(ii) official residence of head of consular post or trade commission of that government;

(j) by an international organization and used as

(i) the chancery or offices, or

(ii) official residence of the head of a mission of that international organization; and

(k) by the National Arts Centre Corporation.

(2) Property of Her Majesty leased to a corporation listed under Schedule III or IV of the "Act", and under the management, charge and direction of such corporation, is to be included for grant purposes if occupied by a department.

(3) Real Property occupied or used by a Minister of the Crown, and administered and controlled by a province is to be included for grant purposes.

(4) The Cape Breton Development Corporation with respect to property occupied by MOT for purposes of the Canadian Coast Guard College is to be included for grant purposes.

New regulations for Crown corporations will apply to the grants-in-lieu of taxes paid directly by federal Crown corporations as of 1 January 1981.

4.(b) **NATIONAL HARBOURS BOARD**

The National Harbours Board pays grants-in-lieu of taxes on land and certain improvement in the cities, towns and rural municipalities of Nova Scotia where there is property eligible. The payments are made under the provision so the National Harbours Board Act on the basis which is generally not less substantial than that provided in the Municipal Grants Act concerning payments on departmental properties.

For More Information Contact: [for 4(a) and 4(b)]

Mr. G. Beaton
Manager, Municipal Grants
Public Works Canada
Atlantic Region
1190 Barrington Street
Halifax, Nova Scotia
B3J 3C9

## HEALTH AND WELFARE CANADA

In all cases, municipalities should consult with the appropriate provincial government department (Health, Social Services or Education) before communicating directly with the Department of National Health and Welfare.

### 1. FAMILY PLANNING GRANTS

Grants are available to municipalities, including school boards, to assist in developing family planning services and other related projects. The following program areas are available to municipalities:

(1) short-term aid to establish new and to expand and improve existing family planning services;

(2) demonstration projects to increase public awareness and to facilitate availability of family planning services;

(3) training projects to train health and welfare agency staff in the effective delivery of family planning services; and

(4) research projects: studies whose findings are likely to facilitate availability and increase public awareness of methods and services, and to use existing resources more effectively.

Grants are paid for periods not exceeding one year at a time. Grants are intended to cover only essential operating costs. Changes in an approved expenditure pattern require the Department's approval.

### 2. NATIONAL HEALTH RESEARCH AND DEVELOPMENT PROGRAM

In order to stimulate and support health research, demonstration and research training projects of national interest, grants may be made available to support certain research programs undertaken by, among others, local health agencies. These programs include demonstration projects; innovative service projects; preliminary development projects; special health care programs; prevention of disease, disability and death; and community-base studies. Any interested municipality should contact the Department of Health, Halifax.

For More Information Contact:

Administrator, Community Health Services
Nova Scotia Department of Health
P.O. Box 488
Halifax, Nova Scotia B3J 2R8

PHONE: 424-8694

## 3. NATIONAL WELFARE GRANTS

**PURPOSE:**

To help improve and develop social services in order to more effectively meet social welfare needs while lessening welfare problems and dependency.

**FINANCING AND OPERATION:**

Contributions for research, demonstration and human resource development projects are made available to provincial public welfare departments, voluntary agencies and organizations, schools of social work, research institutions, university departments, and to individuals. The majority of projects to which contributions are made are wholly federally financed. Doctoral fellowships are also available on an annual basis.

**CONDITIONS:**

Project contributions are not available for capital expenditures nor are they available for staff employed on a regular basis by an agency (except where additional staff are hired to compensate for the time any individual staff member devotes to a project), nor for regular ongoing operating expenses of the agency.

Project contributions are monitored by the NWG Program staff although actual operations are the responsibility of the organization whose project is being funded. Claims for project costs are submitted directly to the Program for processing.

**PROCEDURE:**

Staff of the National Welfare Grants Program are available to assist agencies with the identification, development, implementation and evaluation of projects.

**For More Information Contact:**

Director
National Welfare Grants Program
Health and Welfare Canada
Brooke Claxton Building
Tunney's Pasture
Ottawa, Ontario
K1A 1B5

## INDIAN AND NORTHERN AFFAIRS

### CAPITAL COSTS OF SCHOOLS SERVING INDIAN STUDENTS

The Department of Indian and Northern Affairs, through the Indian and Inuit Affairs Division, provides some capital assistance for schools that serve a significant number of Indian children.

The legal authority of the Minister of Indian and Northern Affairs to enter into agreements with provincial and local school authorities for the education of Indian children is defined in the Indian Act, Section 114(1), invoked in submissions to the Governor in Council for authority to make capital contributions for the construction of provincial schools, for the payment of tuition fees, and in developing agreements with school boards.

Section 114(1) states:

The Governor in Council may authorize the Minister, in accordance with this Act, to enter into agreements on behalf of Her Majesty for the education in accordance with this Act of Indian children, with

(a) the government of a province. . .

(b) a public or separate school board, and

(c) a religious or charitable organization.

Agreements may provide for the pro rata cost-sharing of school accommodation and the operational costs of providing education of Indian pupils attending provincial schools.

In actual practice Indian and Northern Affairs will enter into such agreements only when consent is given by the Indian parents whose children are involved and when representatives of the parents have been fully involved in the negotiations leading to the signing of agreements.

For More Information Contact:

Mr. W. R. Cooke
Director General
Indian and Inuit Affairs
P.O. Box 160
Amherst, Nova Scotia
B4H 3Z3

PHONE: 667-3818

## DEPARTMENT OF NATIONAL DEFENCE

### 1. CAPITAL ASSISTANCE IN CONSTRUCTION PROJECTS

Where benefits to the department will rise from a municipal construction project, by providing services to personnel of the Department or their dependents or to Department property, the Department may provide capital assistance contributions.

Included in this activity are school construction projects involving new schools, additions to schools and upgrading of school facilities, and such other projects as the improvement or establishment of municipal facilities, for example, a fire hall, that will benefit the Department.

The projects are funded on the basis of cost-sharing agreements. The Department's portion is expressed as a percentage of the total cost of the project with a maximum contribution stated. Payment is whichever is the least.

Payments are made directly to the municipality responsible for the construction project in accordance with the terms of the related agreement.

### 2. PURCHASE OR SALE OF UTILITIES AND MUNICIPAL SERVICES

The Department will pay municipal or other authorities for the utilities and services required for the operation of departmental facilities. Utilities are purchased in accordance with a formal contract or agreement which is subject to normal review as to rates.

In areas where no other source of supply for utilities is available, the Department may supply certain utilities on a cost-recoverable basis. Claims are submitted by the Department directly to the municipality or public utilities commission concerned for utilities supplied, and payments are made for utilities purchased directly by the Canadian Forces Base or station concerned.

For More Information Contact:

Base/Station Construction
Engineering Office at the
Canadian Forces Base or
Station concerned.

## PARKS CANADA

### 1. NATIONAL HISTORIC PARKS AND SITES

Parks Canada has an ongoing program to assist municipal and provincial governments as well as non-profit private organizations in the acquisition, restoration or reconstruction of nationally important historic structures. An agreement is negotiated with the parties concerned to fit the specific requirements of each project. All such agreements contain similar provisions concerning the acquisition, restoration and reconstruction of each site, although variations do occur to accommodate particular cases. Parks Canada can, however, only become involved with those structures which have been declared to be of national historic or architectural significance. This declaration is made by the Minister on the recommendation of the Historic Sites and Monuments Board of Canada. The Board fulfils the roll of an independent jury in determining the significance of persons, places, events and structures, and acts as an advisory body to the Minister on historical matters.

The criteria on which sites are assessed by the Board require that they be closely associated with events which, or people who, have significantly shaped Canadian history. Moreover, a building may be declared of national significance due to its great age and because it is an outstanding example of period architecture of which few still remain. If the Board recommends favourably, and if the Minister accepts the recommendation, it is then possible for Parks Canada to become involved. In the vast majority of cases this involvement is limited to commemoration by means of a plaque or distinctive monument, and only in certain rare cases where the site is of exceptional significance (such as Lower Fort Garry in Manitoba or the Walls and Gates in Quebec City) will the Board recommend preservation.

Agreements are entered into under the authority vested in the office of the Minister by the Historic Sites and Monuments Act. In general, the Department may contribute up to 50% of the cost of acquisition and restoration if title to the property is to be held by the second party; up to 50% of the cost of restoration if the second party owns the property and up to 75% of the restoration costs if the historic property should happen to be owned by the Crown in right of Canada. The second party to the agreement is responsible for the work to be done and lets any necessary contracts; if required, Parks Canada may provide expert advice on restoration engineering and on architectural detail. Payments of financial contributions are governed by the type of agreement arranged. If no acquisition costs are involved, normally the initial contribution is a nominal one, and the remaining predetermined amount paid on the basis of certified expenditures submitted to Parks Canada. The final payment is not made until the project is completed to the satisfaction of the Minister. Once the historic place is restored the second party, under the terms of the agreement, is obligated to maintain and operate it at their own expense over a stated period of time for the benefit of the general public.

An example is an innovative project in Halifax under which Parks Canada has contributed approximately one million dollars for the exterior restoration of seven waterfront buildings which had been declared of national historic importance and which now

form part of an urban renewal scheme. The project has been carried out by a private company, Historic Properties Limited, which leases the lands from the City of Halifax and was responsible for the restoration and modification of the building interiors to accommodate modern office space and commercial business ventures. A unique feature of this project was that there existed an agreement whereby Central Mortgage and Housing Corporation (CMHC) acted as the Department's agent with the City of Halifax and the private company on matters relating to the project.

2. **AGREEMENTS WITH PROVINCES AND MUNICIPALITIES FOR THE PROVISION OF FOREST OR MUNICIPAL FIRE PROTECTION**

For certain locations, Parks Canada will negotiate agreements providing for forest or municipal fire protection to national or national historic parks where assistance is required from a provincial or municipal agency. The agreements may provide for the payment of an annual sum to the agency by Parks Canada.

For More Information on Parks Contact:

Director, Atlantic Region
Parks Canada
Historic Properties
Upper Water Street
Halifax, Nova Scotia
B3J 1S9

PHONE: 426-3405

## DEPARTMENT OF REGIONAL INDUSTRIAL EXPANSION (DRIE)

The Department of Regional Industrial Expansion does not provide direct financial assistance to municipalities. However, some of the subsidiary agreements signed, enable the Department to provide funds, throughout the province, for specific development projects, planning, and for municipal infrastructure needs related to development opportunities.

Subsidiary agreements are signed under the umbrella framework of the ERDA agreement which was signed on June 11, 1984.

The overall objectives of the ERDA are:

(1) to encourage the expansion or maintenance of viable, long-term employment opportunities and an optimum quality of life within Nova Scotia;

(2) to increase the earned incomes of the people in Nova Scotia;

(3) to assist in the development of a dynamic and creative provincial economy which will encourage the growth and stability of economic activity in Nova Scotia.

Assistance is not intended to assist communities as such, but rather to support economic development opportunities. Only where community infrastructure is considered to be essential to the viability of the development opportunity can assistance be provided. The Industrial and Regional Development Program (IRDP) provides industrial infrastructure beneficial to local communities on a shared cost basis.

**SEE ALSO NOVA SCOTIA DEPARTMENT OF DEVELOPMENT**

For More Information Contact:

Mr. Brian Gallivan, Director
Program and Evaluation Branch
Nova Scotia Department of Development
P.O. Box 519
Halifax, Nova Scotia
B3J 2R7

PHONE: 424-4514

## REVENUE CANADA

1. **GASOLINE SALES TAX REIMBURSEMENT**

Section 47 of the Excise Tax Act states that where gasoline has been purchased by a municipality for the sole use of the purchaser and not for resale and the tax has been paid in respect of such gasoline, the Minister may, on application in writing by the purchaser to the Minister made within four years from the time the gasoline was purchased, in such form and such manner as the Minister prescribes, pay an amount equal to that tax, to the purchaser.

2. **SALES TAX EXEMPTIONS**

(a) MUNICIPAL WATER DISTRIBUTION SYSTEMS, SEWERAGE AND DRAINAGE SYSTEMS:

On April 19, 1983, the Minister of Finance tabled a Ways and Means motion to amend the Excise Tax Act respecting goods for use as part of water distribution, sewerage and drainage systems. The amendment clarifies, that to qualify for sales tax exemption, goods acquired by a Municipality must be for use directly in a water distribution, sewerage or drainage system. Furthermore, where a building is constructed, relief from sales tax on materials used in the construction of the building is allowed only in respect to that portion of the building used to house machinery and apparatus used directly in the system. If the building also incorporates administrative offices, garage or repair shop, no relief or refund of sales tax paid on construction materials used for these portions will be allowed. The effective date of this amendment is April 20, 1983.

For More Information Contact:

Revenue Canada
Excise
P.O. Box 1658
Halifax, Nova Scotia
B3J 2Z8

PHONE: 426-3758

(b) INCINERATORS OWNED OR TO BE OWNED BY A MUNICIPALITY

Section 46(2) of the Excise Tax Act states:

Where,

(a) materials for use exclusively in the construction of, or

(b) machinery or apparatus (including equipment to be installed in a chimney or smoke stack) and repair and replacement parts therefore (but not including motor vehicles,

attachments therefore or office equipment) for use directly and exclusively in the operation of an incinerator owned or to be owned by a municipality and used or to be used primarily for the incineration of waste materials for the municipality, have been purchased by or on behalf of the municipality for its own use and not for resale and the tax imposed by Part V has been paid in respect of such materials, machinery or apparatus, equipment or parts, the Minister may, upon application by such municipality in such forms the Minister prescribes, made to the Minister within four years from the time the materials, machinery or apparatus, equipment or parts were purchased, pay to such municipality an amount equal to that tax.

(c) CULVERTS

A municipality may obtain culverts without payment of sales tax. Multi-purpose materials such as cement, brick, etc, required for the construction of culverts must be obtained sales tax paid. However, the municipality may recover by refund claim the sales tax paid on those materials used exclusively in the construction of culverts.

(d) FIRE FIGHTING EQUIPMENT

The exemption for fire fighting equipment applies to equipment at a price in excess of $2000 per unit specially designed for use directly to extinguish fires. It covers units commonly known as fire engines and pumpers at a price in excess of $2000 (with effect from October 29, 1980) but does not include salvage and rescue units equipped at time of purchase or importation with items such as stretchers, axes, resuscitators, life nets, etc. Automobiles and ordinary motor trucks, such as van-type motor vehicles, ambulances, pick-up trucks, panel trucks, platform trucks, (unless the trucks qualify for sales tax exemption under the provisions of Section 1 of Part XVII of Schedule III which exempts trucks with a gross vehicle mass rating of 7250 kilograms or more), fire chief automobiles and station wagon are precluded from this exemption provision. This exemption is not extended to fire alarm systems, emergency power generators and items to prolong or save life such as resuscitators, inhalators life nets, life jackets, blankets, tarpaulins, rope, boats, breathing apparatus, and stretchers.

There is also an exemption for fire hose including adapters, play-pipes, Siamese connections and coupling for use with fire hose. It does not include booster hose, hose plugs and hose caps, or any valves used on hydrants or pumpers but is extended to valves used between lengths of fire hose.

(e) FIRE TRUCK CHASSIS FOR THE PERMANENT ATTACHMENT OF FIRE FIGHTING EQUIPMENT FOR USE DIRECTLY IN FIRE FIGHTING

This exemption applies to the purchase or importation of fire truck chassis and standard motor truck chassis for the permanent attachment thereon of fire fighting equipment. Reference is also made to Section 1 of Part XVII of Schedule III of the Act which exempts trucks with a gross vehicle mass rating of 7250 kilograms or more with effect from November 19, 1974.

(f) LAMINATED TIMBER BRIDGES, PRECAST CONCRETE SHAPES FOR BRIDGES IN PUBLIC HIGHWAY SYSTEMS, STRUCTURAL STEEL AND ALUMINUM FOR BRIDGES

In addition to the above items, water distribution, sewerage and drainage materials for use in bridges are exempt from sales tax. However, the exemption for goods used by municipalities in bridges is not applicable to all the materials necessary to construct or repair bridges. For example, cement, lumber, electric wire and conduit, lighting fixtures and standards are subject to sales tax.

(g) INSTRUMENTS AND MATERIALS, NOT INCLUDING MOTOR VEHICLES, AIRCRAFT, SHIPS OR OFFICE EQUIPMENT, TO BE USED DIRECTLY AND EXCLUSIVELY TO DETECT, MEASURE, RECORD OR SAMPLE POLLUTANTS TO WATER, SOIL OR AIR

This exemption for instruments and materials applies only to those used directly and exclusively in the performance of the acts outlined in the exemption and includes such things as chemicals, gas and smoke detectors, analysers and recorders, effluent samplers and monitoring equipment.

(h) TRUCK CHASSIS FOR THE PERMANENT ATTACHMENT THEREON OF EQUIPMENT, AT A PRICE IN EXCESS OF $2000 PER UNIT, SPECIALLY DESIGNED FOR USE DIRECTLY FOR ROAD MAKING OR ROAD CLEANING

It is the equipment that is to be attached to the chassis that must be priced in excess of $2000 per unit. When used equipment is to be attached to the truck chassis, the original or replacement cost of the equipment is to be used to determine its value. This exemption covers all truck chassis for the purpose stated regardless of gross vehicle mass. However, all trucks having a gross vehicle mass rating 7250 kilograms or more are unconditionally exempt from sales tax.

(i) PASSENGER TRANSPORTATION VEHICLES AND PARTS

Sales tax exemption is provided for certain specified passenger transportation vehicles and parts therefore purchased or imported by municipalities for their own use and not for resale. This exemption includes vehicles such as buses, streetcars, subway and mono-rail cars. The exemption does not include vehicles designed to carry less than twelve passengers. Also included in the exemption are repair and replacement parts and equipment for installation on the tax exempt vehicles.

The exemption is also extended to purchases or importation by transit commissions and by other similar persons operating transportation systems for or on behalf of municipalities, providing a regularly scheduled service to the general public each day.

(j) SCHEDULE 1, SECTION 13

The goods listed in Section 9 of Schedule 1 to the Excise Tax Act attract Tax if they fall within the provisions outlined. However, Section 13 of Schedule 1 to the said Act provides relief from Excise Tax on any goods mentioned therein when purchased or imported for police or fire fighting services. The goods listed in Section 9 of Schedule 1 to the Excise Tax Act are subject to sales tax at time of purchase by a Municipality. If the goods listed in Schedule 1, Section 9 of the Excise Tax Act are

obtained exempt from Excise under the provisions of Section 13 to Schedule 1 and they are sold or leased, or diverted to a taxable use within five years of the time of first purchase or importation, they would become subject to excise tax in accordance with the provisions outlined in Section 27(4) to the Act.

As a Result of declarations handed down by Tariff Board appeals Nos. 1928 and 2032 the Department reviewed our policy regarding their interpretation of trucks qualifying for exemption under Section 1 of Part XVII of Schedule III to the Excise Tax Act.

In the past, the Department restricted the meaning of the word trucks to only those vehicles designed to carry freight from one point to another. As a result, vehicles, whose use was associated with the function of provided a service were held to be taxable, even if goods were carried coincidentally for use in carrying out such services.

Our interpretation has been modified. Now it is the design of the truck which is the determining factor. If a truck is designed to carry goods, we consider the word goods to have the same meaning as freight. In view of this, vehicles such as tow trucks, trucks equipped with compartmentalized utility bodies and public utility service trucks will now qualify for exemption under the provisions of Section 1 of Part XVII of Schedule III to the Excise Tax Act provided such vehicles meet the gross vehicle mass rating of 7250 kg or more.

(k) DIVERSIONS

Where a motor vehicle or tractor or aircraft or a machine or tool for operation by a motor vehicle or tractor or a part for an aircraft has been acquired by a municipality under tax exempt conditions, and is sold, leased or diverted under taxable conditions within five years of acquisition, taxes apply on the article at the time of its sale, lease or diversion. Municipalities which trade in, sell or otherwise divert to taxable uses vehicles, tractors and other equipment as described above, for example, fire truck chassis, road cleaning or road making vehicles, tractors, snowplough attachments, etc., should contact their District Excise Office for further information.

**FOR FURTHER INFORMATION CONTACT YOUR DISTRICT EXCISE OFFICE.**

For More Information Contact:

Revenue Canada
Excise
P.O. Box 1658
Halifax, Nova Scotia
B3J 2Z8

PHONE: 426-3758

## ROYAL CANADIAN MOUNTED POLICE

### 1. NATIONAL POLICE SERVICES PROGRAMS

The Canadian Police Information Centre (CPIC) system, part of the National Police Services Programs, provides a computer-based central repository for information on stolen vehicles, license plates and parts; vehicles used in the commission of a crime; abandoned or operated by a wanted person; wanted, charged and paroled persons. The information is stored and retrieved by police agencies using typewriter terminals connected via telecommunications lines from coast to coast.

The costs of the CPIC system are borne almost entirely by the federal government. The shared costs between the Provinces, municipalities and the federal government include only the rental of the communication lines from the provincial data switcher to the police agency offices and the rental of their terminals.

In those cases where an agreement for policing exists between the federal government and a province or municipality, the percentage paid for CPIC services is the same rate that is paid for policing services.

A number of other services under National Police Services Programs such as the National Fingerprinting Program, Registration of Firearms, the Maritime Crime Detection Laboratories at Halifax, N.S. and Sackville, New Brunswick, and the Maritime Crime Index are available to accredited municipal police forces on a similar basis.

### 2. POLICE SERVICES UNDER CONTRACT

The Royal Canadian Mounted Police provides law enforcement services to Provinces and municipalities that have requested these services. A request for policing services must be approved by the Solicitor General on the one side and by Provincial authorities or municipal authorities on the other side.

Under Municipal and Provincial Policing agreements, the federal government agrees to share with the Provincial and Municipal authorities the cost of providing law enforcement services. The calculation of the total cost to be shared by the federal, provincial and municipal governments is determined through a direct costing formula which identifies the cost of policing in the province during the previous fiscal year and applies these costs with adjustments for inflation, increases/decreases in establishment, etc. to the current billings. Billings to Provinces and Municipalities are on a semi-annual basis and are for services provided during the previous six-month period. Municipalities are billed directly by the federal government.

For More Information Contact:

Staff Sergeant B. A. Hebb
Royal Canadian Mounted Police
P.O. Box 2286
Halifax, Nova Scotia B3J 3E1

PHONE: 426-3578

## OTHER ASSISTANCE

## MARITIME TELEGRAPH AND TELEPHONE (MT&T)

Under the provisions of the Maritime Telegraph and Telephone Company Act, cities, towns and municipalities are entitled to a payment by the company equal to four percent of the gross subscribers exchange services revenue generated in the municipal unit. The payment is in lieu of all taxes and assessment on the company's power lines, power poles, towers, cables, wires, conductors, conduits, main plants and other improvements and the income of the company.

The Company's other property is subject to the provisions of the Assessment Act.

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